

DECEMBER 6, 2021

Regular Meeting of Mayor and Council was convened at 7:01 p.m. on December 6, 2021 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Jay Bryant, Jeff Lee, Michael Mangan, Gregg Olivera, Richard Read and James Walsh

Absent: None

Also present was Borough Attorney Mark Kitrick and Deputy Administrator Amy Spera.

Council Member Walsh made a motion to withdraw Ordinance 2363-2, seconded by Council Member Read. Motion carried unanimously.

Presentation – Curtis Park

Council President Mangan stated that this will be a presentation for the revised Curtis Park concept plan. He stated that this is a preliminary design and if agreed that this is a concept then they would move to final design.

Borough Engineer Joe Raftery presented the Curtis Park concept plans which included some changes that the public wanted to see.

Audience Participation

Council Member Walsh made a motion to open the meeting to the public on agenda items, seconded by Council Member Bryant. Motion carried unanimously.

Maureen Anderson, 290 Euclid Avenue voiced her opinion on the concept plan and is in favor of the project.

Nancy Tischio, 17 Meadow Avenue voiced her opinion on the concept plan and is in favor of the project.

Bob Skopak, 275 E. Main Street voiced his concerns regarding the shuffleboard area not being used. He is in favor of the project.

Michael Long, 44 S. McClellan Avenue voiced his opinion on the concept plan and is in favor of the project.

Chrissy Rice, 26 Fletcher Avenue voiced her opinion on the concept plan and is in favor of the project and she voiced her concerns about the traffic in the area.

Teresa Reichey, 420 E. Main Street voiced her opinion on the concept plan and is in favor of the project.

Dick Meincke, 36 N. McClellan voiced his opinion on the concept plan and is in favor of the project.

David Hallman, 252 Cedar Avenue voiced his opinion on the concept plan and is in favor of the project.

Chrissy Rice, 26 Fletcher Avenue voiced her concerns about the walkway and the materials to be used.

Nancy Jordan, 261 Euclid Avenue voiced her opinion on the concept plan and is in favor of the project.

Anthony Nuzzolo, 89 Minerva Avenue voiced his opinion on the concept plan and is in favor of the project. He read comments from 2 other families regarding the concept plan and they are both in favor of the project.

Pam Craig, 48 Allen Avenue voiced her opinion on the concept plan and is in favor of the project.

Meghan Chase, 64 Morris Avenue stated that she is in favor of the project.

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Patrick Ward, 61 Colby Avenue voiced his opinion on the concept plan and is in favor of the project.

Kelly Aaron, 60 Wigwam Path stated that she is in favor of the project.

Nicole Nisivoccia, 115 Marcellus Avenue stated that she is in favor of the project.

Christine Muly, 189 Stockton Lake Boulevard stated that she is in favor of the project.

Council Member Lee made a motion to close the public portion, seconded by Council Member Walsh. Motion carried unanimously.

It was recommended that council give authorization to Colliers Engineering to proceed with starting the final design process.

Community Center – Update

Mr. Flarity stated that there might be a more attractive approach to solving the Community Center objective by refurbishing the St. Denis facility in partnership with the Diocese and the Parish. He stated that there have been a few meetings with St. Denis and it looks fiscally very attractive to do. He stated that it looks to be a feasible and long term solution to the Borough's Community Center objectives.

Council President Mangan stated that this is an update for the council and public to let everyone know where the Borough is with the Community Center. He stated that St. Denis could do the construction themselves which would dramatically lower costs and they will be putting together some estimates for the Borough.

BOE Construction Request – Discussion

There was discussion on the request from the BOE to work on Sundays and start work at 7 am.

It was recommended that there be no Sunday work and work out the three 7 am start time with the police department to accept the delivery of steel.

Approval of Minutes

Regular Meeting Minutes – November 15, 2021

Council Member Bryant made a motion to approve the minutes, seconded by Council Member Mangan. Motion carried unanimously.

CONSENT AGENDA

RESOLUTION 282-2021

WHEREAS, the Borough of Manasquan is desirous of appointing Pre-Season Beach Employees for various beach responsibilities; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 6th day of December, 2020 appoint the following Pre-Season Beach Employees to work during the 2021-2022 Pre-Season.

Crew:

Ethan Kotar \$19.50 per hour

Office Staff:

Laurie Brandon \$14.50 per hour
Gabriella Farnetti \$13.00 per hour
Eileen McFadden \$20.00 per hour
Anna Southwell \$13.00 per hour
Jessica Szumlicz-Sullivan \$13.00 per hour
Tracey Sullivan \$20.00 per hour
Samantha Wanamaker \$13.00 per hour

Patrol:

Mike Hurden \$20.00 per hour

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Ron DePasquale
Glen Kritch

\$13.50 per hour
\$13.50 per hour

**RESOLUTION
283-2021**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, New Jersey confirms the appointment of Maximo Lopez from provisional to permanent Laborer 1 as of November 15th, 2021. No salary change. The appointee has met all the necessary requirements and evaluations for the position.

**RESOLUTION
284-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan that, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: VINTAGE TITLE Services, LLC
51 MAIN STREET
SAYREVILLE. NJ 08872

AMOUNT OF REFUND DUE: \$2474.30

REASON FOR REFUND: TAX OVERPAYMENT
BLOCK 35 LOT 34
KAPLAN, BERT & CARRIANNE
34 BEAMS TERRACE
MANASQUAN, NJ 08736

WHEREAS, the Tax Collector has certified that the homeowner is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
285-2021**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the retirement of Susan Maniscalco from the position of Account Clerk effective December 31, 2021.

**RESOLUTION
286-2021**

CHANGE ORDER NO. 5 & FINAL

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan of Monmouth County, New Jersey upon the recommendation of the Engineer that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Beach Headquarters Renovations and Additions

CONTRACTOR: Cypreco Industries, Inc.

ENGINEER: H2M Associates, Inc.
4810 Belmar Blvd. Suite 201
Wall Township, NJ 07753

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AMOUNT OF CHANGE FOR THIS RESOLUTION:	\$(7,232.50)
TOTAL AMOUNT OF CHANGE:	\$(7,232.50)
TOTAL ORIGINAL CONTRACT PRICE	\$739,461.90
REVISED CONTRACT PRICE	\$732,229.40

All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

**RESOLUTION
287-2021**

WHEREAS, Borough Ordinance Section 15-2 governs the “Procedure to Handle Complaints against Rental Property Owners,” and

WHEREAS, the below listed property owners were each ordered to post a bond with the Municipal Clerk’s Office for violating Section 15-2 during the summer of 2020; and

WHEREAS, these same property owners did not violate Section 15-2 during the summer of 2020; and

WHEREAS, Section 15-2 allows for the return of the bonds under these circumstances.

THEREFORE BE IT RESOLVED that the bond funds currently on deposit with the Borough Clerk’s Office shall be returned to the following property owners:

<u>NAME</u>	<u>ADDRESS</u>	<u>\$ AMOUNT</u>
Ms. Tracy Attardo,	192 Third Ave, Manasquan	\$800
Ms. Cindy Serge	205 Second Ave, Manasquan	\$800
Mr. Bill Keenan & Ms. Karen McCormick	527 Brielle Road, Manasquan	\$800
Ms. Patti Griffin,	562 Brielle Road, Manasquan	\$800
Mr. Dr. Philip Lutz	577 ½ Brielle Road, Manasquan	\$800
Mr. Rob and Tracey McCarthy	557 Brielle Road, Manasquan	\$500
Mr. Peter and Michelle Myers	216 Fourth Ave. Manasquan	\$1,000
Ms. Maryann McNally	168 First Ave, Manasquan	\$1,000
Mr. Valmir Ziba	217 Second Ave, Manasquan	\$1,000

**RESOLUTION
288-2021**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, that regular meetings of the Borough Council are to be held on the dates listed below and will begin at 7:00 p.m. (unless otherwise stated)

BE IT FURTHER RESOLVED that the regular meetings will be conducted in Council Chambers, Borough Hall, 201 East Main Street, Manasquan, New Jersey and/or by virtual meeting via Zoom platform and will not be conducted on a legal holiday observed by the Borough of Manasquan.

SCHEDULE OF MEETINGS FOR THE YEAR 2022

Reorganization Meeting will be held on Monday, January 3, 2022 at 7:00 p.m.

Regular Meetings - 7:00 p.m.

January 18th (Tuesday)

February 7th and 22nd (Tuesday)

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March 7th and 21st

April 4th and 18th

May 2nd and 16th

June 13th

July 11th

August 15th

September 6th (Tuesday) and 19th

October 3rd and 17th

November 14th

December 5th and 19th

December 30th (5:00 p.m.)(Friday)

Budget Meetings - 9:00 a.m.

March 12th & 19th

**RESOLUTION
289-2021**

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign various Rights-Of-Entry Agreements with impacted property owners associated with the Business District Streetscape Improvements Project.

**RESOLUTION
290-2021**

RESOLUTION SETTING 2022-2023 SEASON BOAT SLIP RENTAL FEES IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

WHEREAS, Ordinance 2330-20 Amending and Supplementing Chapter 11 (Docks and Bulkheads) Section 11-1.2 (Term of Lease), Section 11-1.3 (Rental Fees) and Amending Chapter 16 (Fees) of the Borough of Manasquan, County of Monmouth, State of New Jersey was approved on second reading and final passage on December 21, 2020; and

WHEREAS, Ordinance 2330-20 allows the boat slip rental fees to be set by resolution each year; and

WHEREAS, the Manasquan Borough Council of the Borough of Manasquan is desirous of setting the 2022-2023 season boat slip rental fees;

NOW THEREFORE BE IT RESOLVED that the following fees will become effective for the 2022- 2023 season:

Perrine Boulevard

Boat slips 13-1/2 feet by 30 feet	\$3,450
Boat slips 12-1/2 feet by 26 feet	\$2,870

Fourth Avenue

Boat slips 9 feet by 25 feet	\$2,010
Up to 20' Boat permitted (new)	
Boat slips 9 feet by 25 feet	\$1,890
Up to 20' Boat permitted (old)	

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Cedar Avenue

Boat slips 11 feet by 24 feet \$2,394

Euclid Avenue

Boat slips 8-1/2 feet by 20 feet \$2,010

Dry storage fee

Length of boat – 20 feet or less \$300

Additional per foot over 20 feet \$20 per foot

**RESOLUTION
291-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
GRANTING A ONE TIME STIPEND TO CARMEN TRIGGIANO
AND RYAN TRAVERS OF THE DEPARTMENT OF PUBLIC
WORKS**

WHEREAS, due to the absence of the Department of Public Works Superintendent the Public Works Committee has determined that it is appropriate to award a one-time stipend in the amount of \$3,000 for the employees below for additional tasks and projects:

Carmen Triggiano - Acting Department of Public Works Superintendent

Ryan Travers - Water Division Supervisor

NOW, THEREFORE BE IT RESOLVED on the 6th day of December, 2021, by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the Council hereby recognizes the following:

1. The Borough Council does hereby authorize a one-time stipend in the amount \$3,000.00 to Carmen Triggiano and Ryan Travers for additional tasks and projects.

**RESOLUTION
293-2021**

BE IT RESOLVED by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth, accepts the resignation of Patricia Lang from the position of Water & Sewer Collector for the Borough of Manasquan effective December 6, 2021.

**RESOLUTION
294-2021**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, MONMOUTH COUNTY, NEW JERSEY,
AUTHORIZING THE SALE OF SEASON BEACH BADGES AND
SEASON PARKING PERMITS**

WHEREAS, fees for the sale of season beach badges are established under Section 12-2.4 (Fees) and fees for the sale of season parking permits are established under section 12-11 (Season Parking Permit) of Chapter 12 (Beaches and Beachfront) of the Code of the Borough of Manasquan; and

WHEREAS, the Borough Council is desirous of authorizing the sale of season beach badges via

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Community Pass starting December 1, 2021 and in person parking permit sales December 10th and 11th, 2021 in the St. Denis Gymnasium, 119 Virginia Avenue; and

WHEREAS, the Borough Council is desirous of establishing fees at the 2021 rate for the sale of season beach badges and parking permits; and

WHEREAS, the charge for these items may increase during the 2022 calendar year.

NOW, THEREFORE, BE IT RESOLVED, on this 6th day of December, 2021 by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey as follows:

1. Season beach badges shall be available for purchase via Community Pass December 1 and in person Parking Pass sale in the St. Denis Gymnasium, 116 Virginia Avenue, December 10th and 11th 2021.

**RESOLUTION
295-2021**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the Professional Engineering services of Colliers Engineering & Design, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for providing professional services for the 2022 Annual On-Call Water Utility Service Repairs. The fees are as follows:

• Phase 1.0	Preparation of Specifications	\$5,400.00
• Phase 2.0	Bidding Services	\$4,400.00
• Phase 3.0	Contract Preparation	\$950.00
	Reimbursable Expenses	\$750.00
	TOTAL LUMP SUM FEE	\$11,500.00

for a total amount not to exceed \$11,500.00 for the service outlined in a proposal dated November 18, 2021.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes Phase 1.0 with the provision that each subsequent phase shall require additional authorization subject to the recommendation of the Governing Body.

**RESOLUTION
296-2021**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: MICHAEL NEARY
62 ROGERS AVENUE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$1,000.00

REASON FOR REFUND: Dumpster Security 62 Rogers Avenue

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

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**RESOLUTION
297-2021**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$114,649.07
Capital Fund	\$12,448.94
Water/Sewer Fund	\$6,317.57
Beach Utility Fund	\$8,464.02
Beach Capital	\$22,759.65
Recreation Building Trust	\$10,512.17
Recreation Trust	\$16,581.52
Open Space	\$2,597.50
Affordable Housing	\$45.00
Developers Escrow	\$1,030.75

Council Member Walsh made a motion to approve the consent agenda, seconded by Council Member Mangan. Motion carried by the following vote: "yes" Council Members Bryant, Lee, Mangan, Olivera, Read and Walsh. "No" none.

Committee Reports

Administration and Finance Committee – Council Member Olivera stated that he does not have anything to report at this time.

Code and Land Use Committee – Council Member Walsh stated that he does not have anything to report at this time.

Beach and Recreation Committee – Council Member Read reported on the beach badge sales and the parking pass sales.

Council President Mangan stated that the monthly engineer reports will be re-instituted next month. He thanked the community for their partnership in the re-investment projects of Sea Watch and Curtis Park.

Public Safety Committee – Council Member Lee thanked the Police Department for their efforts during the Thanksgiving Parade and their investigation into the incident regarding the bon fire. He advised that residents should lock their cars and should not leave the key fob in the car.

Public Works and Construction Committee – Council Member Bryant thanked the community for their support of Curtis Park and all the planning that occurred to make it what it looks like today. He recognized the passing of Senator Bob Doyle.

Mayor Donovan congratulated the Chamber of Commerce and the Tourism Commission for a very successful Candy Cane Hunt.

Audience Participation

Council Member Walsh made a motion to open the public portion, seconded by Council Member Mangan. Motion carried unanimously.

Nancy Tischio, 17 Meadow Avenue voiced her opinion on the bon fire incident and the investigation.

Mayor Donovan went over how the investigation was handled.

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Nancy Jordan, 261 Euclid Avenue gave a shout out to the kids at Manasquan High School for the newly formed Manasquan High School Garden Club. She thanked Council Member Bryant for making the connection.

Dick Meincke, 36 N. McClellan voiced his opinion on the paving on First Avenue as it relates to the concrete street gutters.

Mr. Raftery explained how the gutters work and the reasoning for them.

Mary Ryan, 113 Beachfront stated that the contractor doing the First Avenue project is doing a great job and are very helpful to the residents in the area. She thanked the Garden Club for all the great work they do throughout the year. She thanked everyone that is involved with the Curtis Park Project including the residents.

Council Member Walsh made a motion to close the public portion, seconded by Council Member Mangan. Motion carried unanimously.

The closed session portion of the minutes begins on the next page. The signature and approval date are located on the last page following the closed session meeting minutes.

Council Member Walsh made a motion to close the regular meeting at 10:15 p.m., seconded by Council Member Mangan. Motion carried unanimously.

DATE APPROVED 12/20/2021